



Tehama eLearning Academy
GOVERNANCE COMMITTEE MEETING
 Meeting Minutes
8/20/2020

The meeting of the Tehama eLearning Academy Governance Committee was held on the above date. In addition to the Committee members: Lourie Larcarde, Michelle Barnard and Melanie Lee were present.

1. Call to Order	Sara Smith called the meeting to order at 3:33
2. Roll Call	Present: Sara Smith, Linda Houchins, Michaele Brown
3. Consent Agenda 3.1 Approval of Agenda 3.2 Approval of Gov Minutes 6/18/2020	Michaele Brown moved to approve the agenda. Lourie Larcade seconded, all others in attendance approved. Linda Houchins moved to approved minutes from the 6/18/2020 meeting, Michaele Brown seconded, all others in attendance approved.
4. Audience with Groups and/or Individuals to Speak	None
5. Administrator Report	<p>Principal Michelle Barnard shared the attached Administrator Report.</p> <p>Summer Session consisted of a total of 36 students completing some coursework with 19 of those completing courses and receiving credits. Three students completed coursework required for graduation, increasing the 19/20 graduate number to 23. TeLA has 89 returning students, 16 new students for a total of 105. Adjustments to the orientation, enrollment, and master agreement process were made, including virtual orientation being made available and virtual pre-sessions for master agreement appointments which reduced time that students and guardians were on campus. Enrollment cap for 2020/21 is 125 students. TeLA began with a full staff thanks to the addition of new employees Shannon Ames (Administrative Assistant II) and Trey Nichols (Teacher).</p> <p>Adult school reopening plan was approved July 28, 2020. The plan includes limiting person to person contact with online registration and email communication. Plans are being made to resume GED testing in September to a reduced number of students .</p> <p>Michelle Barnard participated in Character Counts Training. Plans are being made to include aspects of the Character Counts program in the</p>

	<p>framework of Social Emotional Learning provided to students in weekly google meetings.</p>
<p>6. Chief Business Officer Report 6.1 DocStar MOU 6.2 SARB MOU 6.3 Administrative Services MOU</p>	<p>6.1 Linda Houchins moved to approve the DocStar MOU. Michael Brown seconded, all others in attendance approved. 6.2 Linda Houchins moved to approve the SARB MOU. Michael Brown seconded, all others in attendance approved. 6.3 Linda Houchins moved to approve the Administrative Services MOU, Michael Brown seconded, all others in attendance approved.</p>
<p>7. New Business 7.1 Reopening Plan 7.2 Learning Continuity and Attendance Plan Stakeholder Input 7.3 Setting of Dates for Special Hearing and Meeting in September</p>	<p>7.1 Michelle shared the Reopening Plan which was approved in July. The plan has been updated to state that face coverings will be worn any time staff or students are in common areas, even when social distancing is possible. There was a question about whether or not students can be on site which led to a presentation of the Return to School Plan included in the next item of business. 7.2 Michelle shared TeLA's Return to School Plan. In the past all classes offered on site have been elective, intervention or enrichment, therefore TeLA is well prepared to effectively offer core curriculum without onsite classes. Tutoring will be available individually by appointment on campus in addition to virtual tutoring and weekly google meetings for every student during the first semester. Staff is working to define "not successful" in order to provide intervention as needed. Teachers are to communicate weekly with every parent. Intervention approach will include iReady which is offering learning loss identification and prerequisite learning to address learning losses. iReady log will be required for all students testing below grade level - 30 minutes/week = elective credit. Teacher work schedules include rotating 2 days at home with a minimum of 3 teachers on site at a time. All staff is on campus Tuesdays, allowing for all staff meetings. A Mental Health Clinician will continue to check on students, already checking on those who indicated high stress levels due to COVID.</p> <p>The new Learning Continuity and Attendance Plan will replace the Local Control and Accountability Plan requirement for this year and must be approved by the Governance Committee prior to 9/27/2020. A public hearing, and special meeting to approve is required . Michelle shared results from LCAP and COVID parent surveys. A large percentage of parents expressed a need for extra tutoring for students while educating at home, 35% had hours/wages reduced due to COVID, concerns were expressed that students had experienced learning loss due to school closure. Most agreed or strongly agreed to the current reopening plan. Most agreed or strongly agreed that students would need in person tutoring. Majority want onsite elective and enrichment, a few less wanted intervention classes next semester if it can be done safely. Michael expressed that most people are not aware of the long term emotional impact of the current situation, the community at large is in survival mode at this time. Referrals for emotional support of children are increasing. Weight gain is being expressed as a concern. Acceptance of individuals where they are</p>

	<p>and providing hope for the future are important. Increased severity of domestic violence in children's presence is being seen in the community. Need to look for subtle signs. Sara Smith stated that she co-authored a mental health grant that has been awarded \$2.5 million to increase mental health services to schools over the next few years. Michaele commended Michelle Barnard for asking questions about emotional well being during this time. Sara Smith encouraged focus on SEL during staff meetings. Michelle Barnard expressed a desire for Michaele Brown to meet with the staff sometime in the future. Linda Houchins expressed that most teachers are parents as well so they deal with COVID-19 related stress at work and home. A question was asked about plans for Family Nights. There are no plans at this time but there was encouragement to find creative ways to connect, perhaps virtual parent groups.</p> <p>7.3 September 16th was set as the date for the LCAP public hearing and September 17th was set as the date for approval. Public posting of both meetings will be made on site and online.</p>
<p>8. Old Business 8.1 LCAP Update 8.2 WASC Update (TeLA Action Plan)</p>	<p>8.2 TeLA received a Six Year WASC accreditation. This is a great accomplishment after much effort. TeLA will present a mid-cycle report, but a visit will not be required.</p>
<p>9. Governing Comm. Discussion</p>	<p>Lourie Larcade pointed out there is a \$19,814 - Learning Loss Mitigation Funds which must be used by year end. Lourie will send a document of allowed uses to Michelle Barnard to help the staff brainstorm ideas.</p>
<p>10. Adjournment</p>	<p>There being no further business, the meeting was adjourned at 4:28</p>
<p>Next Meeting: October 15, 2020</p>	