



Tehama eLearning Academy
GOVERNANCE COMMITTEE MEETING
 Meeting Minutes
Thursday, February 8th, 2018

The meeting of the Tehama eLearning Academy Governance Committee was held on the above date. In addition to the Committee members: Denise Cottingham from TCDE, Katelyn Lynch from TeLA, Amanda Rogers from TeLA, Christy Vail from TeLA.

Call to Order	February 8th, 2018 Karin Matray called the meeting to order at 3:35pm.
2. Roll Call	Present: Karin Matray, Linda Houchins, Lorna Manuel, Lourdes Knowles, Robert Crowell acting as parent representative. Michelle Barnard was absent.
3. Consent Agenda 3.1 Approval of Agenda 3.2 Governance Committee minutes from December 14, 2017	3.1 Linda Houchins motioned, Robert Crowell seconded, all others in attendance approved. 3.2 Lorna Manuel motioned, Lourdes Knowles seconded, all others in attendance approved.
4. Audience with Groups and/or Individuals to Speak	None.
5. Administrator Report	The Governance Committee reviewed Michelle Barnard's administrator report. Karin Matray asked if we have posted the opening for the Secretary/Registrar on EdJoin. Katelyn Lynch confirmed that it is posted and would go live on 2/09/2018 and remain open for two weeks. Katelyn also confirmed for the group that parents can attend, along with their students, the Traps of the Trafficker meeting on 3/20/2017.
6. Chief Business Officer Report	Denise Cottingham explained that she and Lourie are getting ready for their 2nd Interim report.
7. New Business 7.1 Active Shooter Protocol 7.2 Charter Revision	7.1 Lorna recommended that we edit the document to include that we also advise of the number and location of shooters. Lourdes Knowles asked if we would be sharing the protocol with students. Katelyn confirmed we would be, and having drills, and that we just needed the approval of the board before giving students official directive on the action and evacuation plan. Karin Matray asked about the progress on the panic button, Katelyn advised Michelle has had a meeting with a security company, and is getting a quote for a school-wide system. Karin also recommended getting more info about an intercom system. Karin Matray also explained that when she was at the safety summit recently, the notion of throwing items was not well received by

	<p>members attending, which also included law enforcement. Karin did say that our school is a different environment, and that we did not need to make any revisions to that part of the protocol. With regard to the 'all call' that will be made, Karin advised that the county office is working on templates and scripts to use, so that all we need to do is fill in the information for the all call to go out to the appropriate party. Linda Houchins moved to accept, Robert Crowell seconded. All others in attendance approved. After the vote, Christy Vail asked the Governance Committee members TCDE about the lockdown notifications. As there were concerns after the recent incident, that our school was not placed on lockdown, or even given notifications of an issue. Karin Matray assured the room that she would make sure our school is on the appropriate list with law enforcement and with the department of ed.</p> <p>7.2 The Governance Committee looked through the charter, Denise Cottingham recommended changed to the financial portion of the charter, to remove incorrect and repetitive statements. Lorna Manuel moved to accept the charter with Denise's revisions, Linda Houchins seconded, all others in attendance approved.</p>
<p>8. Old Business 8.1 Curriculum Committee Update 8.2 WASC Update Visit Agenda March 13 8.3 LCAP</p>	<p>8.1 - This item was tabled for the next meeting so that Michelle Barnard can give the updated.</p> <p>8.2 Karin Matray noted the WASC visit on 03/13/2018 is approaching quickly. Christy Vail brought up the concern that the WASC visit is on a High School On-Site class day. Karin explained that WASC picks the date of the visit, and that we should be able to accommodate them with no issues.</p> <p>8.3 Karin Matray noted that they will shortly begin work on the LCAP again using the new template as the dashboard need to follow the new 504 and 508 compliance guidelines. She also explained that the chronic absenteeism rate at TeLA is high, and she would be addressing that, and possible solutions with TeLA staff at a future meeting.</p>
<p>9. Governing Committee Discussion</p>	<p>Robert Crowell asked about the criteria for the upcoming 6-flags trip. Amanda Rogers confirmed that we would most likely follow the same criteria as last year - requiring students not be on academic probation letters for some time leading up to the trip, and while on the trip.</p>
<p>Adjournment :</p>	<p>There being no further business the meeting was adjourned at 4:14pm</p>
<p>Next Meeting : April 12, 2018</p>	