

Tehama eLearning Academy
Governance Committee
Meeting Minutes
June 10, 2015

The meeting of the Tehama eLearning Academy Governance Committee was held on the above date. In addition to the Committee Members, Mrs. Denise Cottingham, CBO, Ms. Christine Walrath, Secretary, Mr. Rod Thompson, and Mr. Wes Grossman were also present.

- Call to Order** Mr. Richard DuVarney called the meeting to order at 3:32 pm.
- Roll Call and Pledge Of Allegiance** Present: Morehouse, DuVarney, Barrow, Matray, Manuel.
Absent: None
Mr. Richard DuVarney led the Pledge of Allegiance.
- Approval of Agenda** Ms. Matray moved, seconded by Ms. Manuel, to approve the agenda for this meeting. The motion carried unanimously (Morehouse, DuVarney, Barrow, Matray, Manuel).
- Consent Agenda** The Governance Committee Minutes from the May 13, 2015 meeting were included in the agenda packet. Approval of the Consent Agenda was moved by Ms. Manuel and seconded by Mrs. Barrow. The motion carried unanimously (Morehouse, DuVarney, Barrow, Matray, Manuel).
- Principal's Report** Mrs. Barrow shared that there are currently approximately 70 students that will re-enroll for next year. The school recital was held on Thursday May 28th at 10:00. There was a choir performance, and displays of sewing and art projects. On May 29th, both the 8th grade promotion and the high school graduation were held at the State Theatre. Rich DuVarney was the keynote speaker for both events, and Karin Matray and Lorna Manuel also participated by handing out certificates and diplomas. New student orientations have been held on June 2nd and June 9th, and 9 families have attended. There will be one more orientation on June 16th. New and current students are using Let's Go Learn for assessments, but hopefully will be using MAPS assessments for next year.
- CBO Report** Mrs. Cottingham discussed the TeLA 15/16 Budget, as well as the Health Benefits Rate Sheet and the 15/16 EPA Expenditures.
- Lead Teacher Job Desc.** The proposed Lead Teacher Job Description was included in the agenda packet. Various changes were proposed, and it was decided that further clarification was needed for some tasks. It was moved by Ms. Manuel and seconded by Mrs. Barrow to table this item until the next meeting. The motion carried unanimously (Morehouse, DuVarney, Barrow, Matray, Manuel).

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Parent Survey Results

Mrs. Barrow presented various feedback items that had been received from parents, students, and the public. Most of this feedback was gathered from website surveys and input forms distributed during Family Night events.

Benefits Rate Sheet

The Health Benefits Rate Sheet was included with the agenda packet. Approval of the Rate Sheet was moved by Ms. Manuel and seconded by Mr. DuVarney. The motion carried unanimously (Morehouse, DuVarney, Barrow, Matray, Manuel).

Employee Handbook

The proposed TeLA Employee Handbook was included with the agenda packet. Various items were discussed, and it was decided that more clarification was necessary for some sections. It was moved by Mrs. Barrow and seconded by Mr. DuVarney to table this item until the next meeting. The motion carried unanimously (Morehouse, DuVarney, Barrow, Matray, Manuel).

2015/16 EPA Expenditures

The 15/16 EPA Expenditures proposal was included in the agenda packet. Approval of the Expenditures was moved by Ms. Manuel and seconded by Ms. Matray. The motion carried unanimously (Morehouse, DuVarney, Barrow, Matray, Manuel).

TeLA 15/16 LCAP/Budget

The revised 15/16 LCAP and Budget were on the agenda as action items, and a copy was included with the agenda packet. Various changes were proposed at the last meeting, and revisions were completed by Mrs. Barrow with the help of Karin Matray. The final draft approval was moved by Ms. Manuel and seconded by Mr. DuVarney. The motion carried unanimously (Morehouse, DuVarney, Barrow, Matray, Manuel).

Next Meeting Date

The next meeting will be held on Wednesday, August 12th, 2015 at TeLA, 3:00 pm.

Adjournment

There being no further business the meeting was adjourned at 5:55 pm.