



Tehama eLearning Academy
GOVERNANCE COMMITTEE MEETING
 Meeting Minutes
Thursday, August 16, 2018

The meeting of the Tehama eLearning Academy Governance Committee was held on the above date. In addition to the Committee members: Katelyn Lynch, Lourie Larcade were present.

Call to Order	August 16, 2018 Karin Matray called the meeting to order at 3:47
2. Roll Call	Present: Karin Matray, Linda Houchins, Lourdes Knowles
3. Consent Agenda 3.1 Approval of Agenda 3.2 Governance Committee Minutes from June 21,2018	3.1 - Karin Matray added approval of Education Clinician salary schedule. Linda Houchins Motioned to approved consent agenda, Lourdes Knowles Seconded, all others in attendance approved.
4. Audience with Groups and/or Individuals to Speak	None.
5. Administrator Report	<p>Michelle detailed administrator report, 50 students currently enrolled and 40 on list for the Monday orientation. We currently have 40 kids in Schools PLP curriculum.</p> <p>Staffing update: We have 3 returning teachers (Kelly Boles, Brianna Eaton, Scott Gadbois), 1 new part time teacher (Frank Serbeniuk), 1 part time sub (Katie Moles). Megan MacCaughey and baby are doing well 1 resource teacher (Karen Reno) 1 College and Career counselor and 1 Education Clinician We will be attending TCDE all staff day at the Community Center.</p> <p>Adult Ed detailed as follows: 49 adult ed students, 17 are from calworks, 1 graduate from adult ed since 7/1.</p> <p>September 7 we are hosting Cynthia Cook for trauma training for all of TeLA, JJC, Adult Ed, and LSS.</p> <p>National Trauma Informed Schools Conference is 10/1-10/2, Michelle is Attending with Kelly Boles.</p>

	<p>MB detailed LCAP survey, (36 responses from yesterday). Majority of parents agree that school is doing a good job (agree/strongly agree responses), but did have a couple parents who selected disagree, or strongly disagree, however those parents did not identify themselves or specific situations or areas of improvement.</p>
<p>6. New Business 6.1 Approval of 2018/19 Employee Contracts Clinician Salary 6.2 Hire of New Staff 6.3 Approval of A-G Courses 6.4 AEBG MOU with RBHS 6.5 Class & Elective Schedule for Fall 2018 Semester 6.6 2017/18 Unaudited Actuals</p>	<p>6.1 - Megan, Kelly, Brianna, Amanda Contracts brought to board. (Scott Gadbois and Frank Serbeniuk to be updated reflecting additional units) - Karin and Lourie explained that normally this is a consent agenda item, as contracts are typically standardized. It was agreed that Lourie, Michelle, or Karin will look into why they are being brought for approval and to see if this is something that needs to be done. Going further, we may look into doing a personnel report for who is on staff, and where they will be placed for the upcoming year.</p> <p>Education Clinician - Karin explained that TeLA hired a clinician in July, Lourie detailed rate of pay based on TCDE ERMHS, along with the MOU for JJC for ½ of E.C. Salary. Michelle and Karin briefly touched on being happy to have hired Raphael because he is such an eager employee. Linda Houchins motioned for both the employee contracts and the clinician salary to be approved, Lourdes Knowles seconded, all others approved.</p> <p>6.2 Michelle Barnard explained that we have received Karin's approval to hire new staff, Katie Moles, and Frank Serbeniuk. Katie here until Megan returned from maternity leave</p> <p>6.3 Michelle explained A-G courses, noting that we are currently adding more (and noted that because the new courses are already approved through curriculum publisher, we do not have to submit to state) - Karin asked if we are still using EDGE, Michelle said no. Lourdes Knowles moved, Linda Houchins seconded, all other approved.</p> <p>6.4 Michelle explained AEBG grant, that because Adult Ed is a part of TeLA, we are bringing it to our board. 24,500 is being used for our adult ed community, for things such as paid internships for program members. We do not have plans to offer paraeducator course because Red Bluff Elementary is going to offer their own course. Karin asked if we planned to use all the 24,500 for internships - Michelle confirmed. Linda Houchins moved to accept MOU with RBHS for AEBG grant. Lourdes Knowles seconded. All others approved.</p> <p>6.5 - Michelle detailed some electives we will be offering - spanish, photography, Tehama Family Fitness classes. Online electives through EDynamics. We also have more students signed up to participate in CTE classes.</p> <p>6.6 - Lourie explained EPA unaudited actuals. Lourdes Knowles moved, Linda Houchins seconded, all others approved.</p>

<p>7. Old Business 7.1 WASC/LCAP Update 7.2 Building Plan Update</p>	<p>6.7 Michelle went over rough draft outline for our LCAP plan and how we plan to track our LCAP goals. Karin brought up our concern about chronic absenteeism, We will give more attention to absence percentage rates, and more attentive tracking, home visits. Linda Houchins asked about perfect attendance awards. Karin Matray noted Zephyr shared attendance month idea at board meeting, and that she will be sending out brochures detailing absence info. Michelle noted that in master agreement appts we went over attendance record for last year and explained why their attendance is important. Michelle noted we are asking auditors for esign. Karin explained that Zephyr is sending out flowcharts, that they are re-opening truancy court, and emphasized the need to meet with sarb parents.</p> <p>Karin explained that she received building plans before the end of summer, and that the teachers version did not address building code concerns (which had been addressed in plans from architect). TCDE plans to move forward with building plans.</p> <p>Linda Houchins brought up traffic issue with busses and parents in the back between 7:45-8:00. Karin Matray agreed and noted entry route into parking lot will change, but preschool is also a concern. This will be considered.</p>
<p>8.0 Governing Committee Discussion</p>	<p>Lourdes Knowles asked about scholarships/awards night. Michelle confirmed we had awards night last year, and did announce scholarships at graduation. Lourdes is currently trying to get scholarship for college. Plans to go to Butte for undergrad and then would like to be an early elementary school teacher.</p>
<p>8.0 Adjournment :</p>	<p>There being no further business the meeting was adjourned at 4:35</p>
<p>Next Meeting : October 11, 2018</p>	