

**Tehama eLearning Academy
Governance Committee
Meeting Minutes
May 13, 2015**

The meeting of the Tehama eLearning Academy Governance Committee was held on the above date. In addition to the Committee Members, Mrs. Denise Cottingham, CBO, Ms. Christine Walrath, Secretary, Mrs. Karen Reno, RST, and Mr. Wes Grossman were also present.

- Call to Order** Mr. Tim Morehouse called the meeting to order at 3:30 pm.
- Roll Call and Pledge Of Allegiance** Present: Morehouse, DuVarney, Barrow, Matray.
Absent: Manuel.
Mr. Tim Morehouse led the Pledge of Allegiance.
- Approval of Agenda** Mrs. Barrow moved, seconded by Ms. Matray, to approve the agenda for this meeting. The motion carried unanimously (Morehouse, DuVarney, Barrow, Matray).
- Consent Agenda** The Governance Committee Minutes from the April 15, 2015 meeting were included in the agenda packet. Approval of the Consent Agenda was moved by Mr. DuVarney and seconded by Mrs. Barrow. The motion carried unanimously (Morehouse, DuVarney, Barrow, Matray).
- Principal's Report** Mrs. Barrow shared that there are currently approximately 117 students enrolled. The school recital will be held on Thursday May 28th at 10:00. There will be a choir performance, and displays of sewing and art projects. On May 29th, both the 8th grade promotion and the high school graduation will be held at the State Theatre. Rich DuVarney will be the keynote speaker for both events, and Karin Matray and Lorna Manuel will also participate by handing out certificates and diplomas. The first Student Tracker report was discussed, the report contained TeLA graduates from the past four years. Of those, over 40 have enrolled in college, most in a two-year or junior college program.
- CBO Report** Mrs. Cottingham discussed some organizational changes that would affect the TeLA budgets for next year. Instead of an onsite Administrator, a Lead Teacher position is being proposed. Administrative tasks would be the responsibility of Mr. DuVarney who is also the Administrator for Lincoln Street School. There may also be some changes to the middle school teaching structure as well as the onsite tutoring, but these have not yet been finalized.
- TeLA 15/16 LCAP/Budget** The LCAP and budget drafts were on the agenda as a Public Hearing item, and a copy was included with the agenda packet. Various changes were proposed and discussed, and revisions will be completed next week by Mrs. Barrow with the help of Karin Matray. The final draft will be an action item at the next Committee Meeting.

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- 2015/16 School Calendar** The proposed calendar was distributed at the last meeting by Mrs. Barrow. It was discussed and decided to start school one week earlier, in order to even out the number of days in the two semesters. Those will be offset by taking an entire week off in February in order to remain consistent with other area schools. With these revisions, approval of the calendar was moved by Ms. Matray and seconded by Mr. DuVarney. The motion carried unanimously (Morehouse, DuVarney, Barrow, Matray).
- MOU's** The revised MOU's between TCDE and TeLA for Business Management, Administrative Services, and Custodial Services were included in the agenda packet. Approval of the MOU's was moved by Ms. Matray, and seconded by Mr. DuVarney. The motion carried unanimously (Morehouse, DuVarney, Barrow, Matray).
- Next Meeting Date** The next meeting will be held on Wednesday, June 10th, 2015 at TeLA, 3:30 pm.
- Adjournment** There being no further business the meeting was adjourned at 5:55 pm.