

# Tehama eLearning Academy COVID Safety Plan 2021/2022

The following guidelines have been adapted from the Centers for Disease Control and Prevention, CDPH, and WHO. These guidelines support staff, families and children. Signs and symptoms of COVID-19 will be posted where visible to staff and families.

Activity	Implementation
<b>Arrivals &amp; Screening</b>	<ul style="list-style-type: none"> <li>● All students and adults will sign in and out daily</li> <li>● Place physical distancing visuals posted at the front desk to the outside of the door (6 ft.) Touchless hand-sanitizing station at front door.</li> <li>● Staff will conduct home self-screening.</li> <li>● Teacher or staff member asks the student screening questions.</li> <li>● Student temperature may be checked with a touchless thermometer 100.4 or less.</li> <li>● If the child does not pass the health screening, this is documented in the health log and the child is sent home with the parent/guardian.</li> <li>● Child who passes health screening enters the classroom to wash hands for 20 seconds, or sanitize.</li> <li>● Facial coverings will be required for everyone in common areas of the building.</li> </ul>
<b>Cohorts</b>	<ul style="list-style-type: none"> <li>● Staff whenever possible will keep the same group of students each day and include the same sibling sets in the same group.</li> </ul>
<b>Sanitization</b>	<ul style="list-style-type: none"> <li>● Staff will be responsible for sanitizing their individual work areas upon entering and leaving for the day as needed, as well as in between groups of students in common areas.</li> <li>● The classroom will be sanitized at the end of each day by maintenance.</li> <li>● Staff will frequently sanitize frequently touched surfaces as needed. Bathroom fixtures will be sanitized by maintenance daily.</li> <li>● The supervising teacher will ensure that the classroom is sanitized between different groups of children.</li> </ul>
<b>Physical Distancing</b>	<ul style="list-style-type: none"> <li>● Staff and students will maintain physical distancing of 6 feet or more whenever possible.</li> <li>● Limit any non-essential visitors from entering classrooms or the building.</li> <li>● Visual cues will be provided for students throughout the inside and outside environment.</li> </ul>
<b>Snacks</b>	<ul style="list-style-type: none"> <li>● No student will be on campus for any assigned class or tutoring session lasting more than 2.5 hours, therefore, no meals will be served.</li> <li>● Students must wash their hands before and after snacks.</li> <li>● CDC and CDPH Covid-19 food handling guidelines will be followed.</li> <li>● Snacks will be provided in individual snack sized single serving portions</li> <li>● Students and staff will not share or touch each other's food.</li> <li>● Tables will be sanitized after snacks.</li> </ul>
<b>Staff</b>	<ul style="list-style-type: none"> <li>● Staff will self-screen at home including temperature/symptom check using CDC guidelines</li> </ul>

<b>Staff (continued)</b>	<ul style="list-style-type: none"> <li>● Staff will monitor each other for signs of illness throughout the day.</li> <li>● Staff will wash hands upon each entrance into the school</li> <li>● Staff and teachers are required to wear facial coverings in common areas at all times, and maintain social distancing if possible.</li> <li>● Use “respiratory etiquette” Cover cough with a tissue or sleeve. Provide adequate supplies within easy reach, including tissues and no-touch trash cans.</li> <li>● Staff will teach healthy habits associated with COVID-19: physical distancing, proper hand washing procedures, respiratory etiquette, and use of facial coverings when physical distancing is not possible.</li> <li>● Staff will keep families updated and informed of classroom activities.</li> <li>● Staff who do not provide proof of being fully vaccinated, will provide a negative test, or be tested at school weekly.</li> </ul>
<b>Staff Training</b>	<ul style="list-style-type: none"> <li>● Before school, staff will complete their Keenan training.</li> <li>● Before school, staff will receive training on new COVID health and sanitizing protocols.</li> <li>● Staff will receive ongoing training as needed.</li> </ul>
<b>Communication</b>	<ul style="list-style-type: none"> <li>● Family contact information will be collected at the beginning of the year and ongoing communication (weekly)</li> <li>● Staff and families will be informed if any changes are made to this process and without sharing any confidential information if any staff, parent/guardian or children test positive for COVID-19.</li> <li>● If a child, parent/guardian/staff is with symptoms, they should quarantine at home and seek medical advice from their primary care provider.</li> <li>● Public Health will be notified if anyone tests positive for COVID-19. We will follow all guidance provided by Public Health.</li> <li>● Families will have limited access to the classroom. Families must wash hands or use hand sanitizer prior to entering the classroom.</li> </ul>
<b>Class or Site Closure</b>	<ul style="list-style-type: none"> <li>● If a child or teacher tests positive for COVID the center may need to be closed. We will seek direction from Public Health.</li> <li>● If a child or teacher has been exposed to COVID outside of school, the child/teacher will self-isolate per direction from Public Health or School Decision Tree recommendation from Public Health</li> <li>● In the event of a closure, teaching staff will provide distance learning for all children.</li> <li>● School personnel will communicate with families if there is a need to close the site.</li> </ul>

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