



Tehama eLearning Academy
GOVERNANCE COMMITTEE MEETING
 Meeting Minutes
January 22, 2021

The meeting of the Tehama eLearning Academy Governance Committee was held on the above date. In addition to the Committee members: Shannon Ames and Michelle Barnard and Lourie Larcade were present.

1. Call to Order	Sara called the meeting to order at 3:32
2. Roll Call	Present: Linda Houchins, Beau Junk, Sara Smith and Karina Garcia.
3. Consent Agenda 3.1 Approval of Agenda	Karina Garcia moved to approve the agenda. Beau Junk seconded, all others in attendance approved.
4. Audience with Groups and/or Individuals to Speak	None
5. Administrator Report	<p>Michelle Barnard shared the attached Administrator Report.</p> <p>Program updates: Enrollment is currently 125 students, including 14 Middle School and 111 High Schoolers. Since our last meeting, one student moved to another school in the county, and we had 3 graduates (one who went to the Adult School and Graduated) and 6 new students. We held a lottery at our last enrollment and have two students who are waiting for the next openings.</p> <p>During December, Shannon organized a food distribution in cooperation with the Community Action Agency; 71 of our students, with approximately 252 total people benefiting (household members)</p> <p>4 students completed Shasta College courses in the Fall semester, one student completed two courses. 8 students are registered for courses during the Spring semester.</p> <p>Staffing updates: Melanie Lee has accepted another position and January 29 will be her last day. We are working to recruit and hire a new Office Manager to fill her position. The School Counselor Position has been filled.</p> <p>Beau Junk questioned turnover in front office, Michelle Banard explained the best she could.</p> <p>Sara Smith noted her and Michelle Barnard will look into possible reasons for turnover.</p>

	<p>Adult education program: The teacher and administrative assistant currently work from home. There are currently 66 active students enrolled, of which 18 are CalWorks clients. There are five students who have IEPs. Since June 1, 2020, there have been seven graduates. GED testing is being held monthly at the center. There are five students who have IEPs. Since June 1, 2020, there have been seven graduates. GED testing is being held monthly at the center</p> <p>Spring Conferences: We have been holding conferences with parents and students who did not demonstrate adequate progress during the Fall semester. Of the 104 High School students enrolled as of December 18, 71 (68% of students) are credit deficient and 33 are ahead in credits. In comparing the number of credits completed during the Fall semester, 61 students were TeLA students both semesters and of these, 21 students (34%) completed more credits this year than last year, but 40 (66%) completed less credits this Fall compared to last Fall. We have been having conferences with these students and are working on different strategies to provide support, including a regular, weekly group or individual tutoring session on campus, adjustment of courses, and allowing some students paper packets to help make up some deficient credits.</p>
6. New Business 6.1	Beau Junk moved to approve School Accountability Report Card (SARC). Karina Garcia seconded, all others approved and the motion carried.
7. New Business	None
8. Old Business	None
9. Governing Comm. Discussion	Sara Smith presented photos of progress on TeLA's new campus. Michelle Barnard noted, TeLA will be 20 years old. Sara Smith commented about getting a new sign for the School and we currently do not have an address for the compass.
10. Adjournment	There being no further business, the meeting was adjourned at 4:00pm
Next Meeting:	April 15, 2021